



APPLICATION FOR BUILDING OR PROPERTY PROJECT

PARISH:

PROPERTY DESCRIPTION: (Building and/or land to which the project relates)

PROJECT DESCRIPTION: Please tick appropriate box (or boxes) below and provide a description of the project that impacts on parish buildings and/or property

- ☐ Repair/maintain/conservation of existing structure ☐ Internally modify existing structure
- ☐ Change of use ☐ Upgrade of facilities ☐ Heritage sensitive ☐ Demolition of structure
- ☐ Change of property boundaries (incl. subdivision and strata titling)
- ☐ Purchase and/or sale of property ☐ Other (please specify below)

Description of project: (Attach extra documents including sketches or plans, if necessary)

Cost Estimate: Has there been an estimate of the likely cost of completing this project? If so, please provide the cost estimate below. (Please attach extra documents such as quotes and provide costs excluding GST except where GST is not recoverable. Please also include the value of any donated labour, material or services.)

What confidence do you have in the cost estimate at this time?

- ☐ High confidence ☐ Reasonable confidence ☐ Low confidence
- ☐ No understanding of costs at this time

Is this a stand-alone project (i.e. no further related building or property projects are envisaged)?

☐ Yes ☐ No

Please provide details:

Has this project been considered and approved by Parish Council?

☐ Yes, full approval given ☐ Yes, 'in principle' approval given to allow further investigation ☐ No
(If Yes, please attach written confirmation. If No, please have this request appropriately considered)

In providing support for the project has Parish Council confirmed how the project will be funded?

☐ Yes ☐ No

Please note that if funding requires borrowing, a separate application is to be lodged with Bishop-in-Council and if the funding requires trust funds, a separate application is to be lodged with the Corporate Trustees.

Please advise what technical advice has been used to date and what technical advice will be used to guide the project to completion. (Attach extra documents including reports and proposals, if necessary.)

Please outline the expected phases and timeframes of the project (to the extent currently known)
(Attach extra documents, if necessary.)

If this project requires a Faculty or impacts on an existing Faculty, please advise whether this project has been discussed with the Bishop and the status of those discussion.

Parish contact person for questions concerning this request

Name:

Phone:

Email:

Person completing this form

Name:

Signature:

Date:

Please submit to: admin@graftondiocese.org.au