

NOMINATION FOR APPOINTMENT OR REAPPOINTMENT TO GOVERNING BODIES OF DIOCESAN EDUCATIONAL INSTITUTIONS

PLEASE NOTE: This form is to be used in association with Policy and Procedure *GASC-004 Appointing and Reappointing Members of Governing Bodies of Diocesan Educational Institutions*.

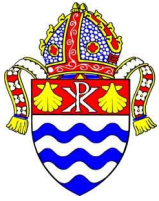
This nomination requires approval by the Grafton Anglican Schools Commission (GASC) under the delegation of Bishop-in-Council.

This form contains two sections. Section 1 is to be completed by the candidate and Section 2 is to be completed by the Chair and Secretary of the Institution's Governing Body and be submitted to schools@graftondioocese.org.au

Section 1: to be completed by candidate

1. PERSONAL DETAILS	
Title	<input type="checkbox"/> Rev <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other (please specify):
Full Name	
Postal Address	
Preferred Telephone	
Preferred Email	
Governing Body	<input type="checkbox"/> Lismore Parish Centre Preschool Council <input type="checkbox"/> Bishop Druitt College Council <input type="checkbox"/> Clarence Valley Anglican School Council <input type="checkbox"/> Emmanuel Anglican College Council <input type="checkbox"/> Lindisfarne Anglican Grammar School Council <input type="checkbox"/> St Columba Anglican School Council <input type="checkbox"/> St Columba Anglican School Foundation Council

2. PROFESSIONAL QUALIFICATIONS AND EXPERIENCE (NEW APPOINTMENTS ONLY)	
(Please provide a brief summary below AND attach your resume)	
Nominate Referee (Name)	Telephone



3. RELIGIOUS AFFILIATION

- ☐ Anglican ☐ Other Religion (please specify):
☐ None
- ☐ I attend public worship at an Anglican Church or School (please specify):
☐ I don't attend public worship

Details of other church involvement or additional comments:

4. BACKGROUND CHECKS

- ☐ I have completed a [Service NSW – National Police Check](#) AND attach the Certificate
Number: _____
- ☐ I already have a valid and current Working with Children Check AND attach the Certificate
Number: _____
- OR** I have completed a [Service NSW – Working with Children Check](#) AND attach the Certificate
Number: _____

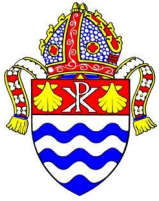
5. CONSENT DECLARATION

I consent to being re/appointed as a Member of the Governing Body and, if re/appointed, I accept the obligations and duties of a Member of the Governing Body.

I have read and declare my support for the below documents provided on the webpage of the [Grafton Anglican Schools Commission](#):

- ☐ *the Institution's Constitution and any other documents which set out the aims and objectives of the Institution, as set out in Section 6.*
- ☐ *the Anglican Diocese of Grafton – Schools Ethos Statement.*
- ☐ *the Anglican Diocese of Grafton and its Diocesan Schools.*
- ☐ *I have completed and signed the NSW Education Standards Authority [Fit and Proper Person Statutory Declaration](#) (under the New South Wales Oaths Act 1900).*

Name		Signature		Date	
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Section 2: to be completed by the Chair and Secretary of the Governing Body

6. GOVERNING BODY RESOLUTION AND REASON FOR APPOINTMENT

At a duly constituted meeting of *(insert Governing Body)* _____
held on *(insert date)* _____, *(insert candidate name)* _____ was
nominated pursuant to Clause _____ of the Institution's Constitution.

Nomination Type

- ☐ Reappointment of an existing member
☐ 2nd Term ☐ 3rd and final term
- ☐ To fill a vacancy caused by the recent or imminent retirement or resignation of a member, namely _____
- ☐ An additional appointment to increase the number of members and/or to satisfy the constitutional number requirement

7. GOVERNING BODY OFFICE BEARERS' DECLARATION

We declare that:

- (a) the Institution has provided the following documents to the candidate before accepting their consent to be nominated:
- (i) the Institution's Constitution;
 - (ii) *(insert document names)* _____ setting out the Institution's aims and objectives;
 - (iii) Anglican Diocese of Grafton – Schools Ethos Statement.
- (b) having made proper enquiry and had appropriate discussion with the candidate, we are satisfied that:
- (i) the candidate is a fit and proper person to be a member of the Governing Body;
 - (ii) the candidate is aware of the obligations and duties of a member of the Governing Body;
 - (iii) the candidate is aware of and supports the aims and objectives of the Institution and the Anglican Diocese of Grafton – Schools Ethos Statement;
 - (iv) if the candidate is appointed to the Governing Body, the requirements of the Constitution as to the composition of the Governing Body will be satisfied and the requirements for skills and expertise to enable the Governing Body to discharge its functions effectively will be enhanced.
- (c) the candidate has completed and signed the NSW Education Standards Authority [Fit and Proper Person Statutory Declaration](#) (under the New South Wales Oaths Act 1900).

Name of Governing Body Chair		Signature		Date	
Name of Governing Body Secretary		Signature		Date	

Please submit completed form to: schools@graftondiocese.org.au