



NOMINATION FOR APPOINTMENT OR REAPPOINTMENT TO GOVERNING BODIES OF DIOCESAN EDUCATIONAL INSTITUTIONS

PLEASE NOTE: This form is to be used in association with Policy and Procedure *GASC-004 Appointing and Reappointing Members of Governing Bodies of Diocesan Educational Institutions*.

This nomination requires approval by the Grafton Anglican Schools Commission under the delegation of Bishop-in-Council.

This form contains two sections. Section 1 is to be completed by the candidate and Section 2 is to be completed by the Chair and Secretary of the Institution's Governing Body and be submitted to schools@graftondiocese.org.au

Section 1: to be completed by candidate

1. PERSONAL DETAILS	
Title	<input type="checkbox"/> Rev <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other (please specify):
Full Name	
Postal Address	
Preferred Telephone	
Preferred Email	
Religious Affiliation	<input type="checkbox"/> Anglican <input type="checkbox"/> Other (please specify): <input type="checkbox"/> None
Governing Body	<input type="checkbox"/> Lismore Parish Centre Preschool Council <input type="checkbox"/> Bishop Druitt College Council <input type="checkbox"/> Clarence Valley Anglican School Council <input type="checkbox"/> Emmanuel Anglican College Council <input type="checkbox"/> Lindisfarne Anglican Grammar School Council <input type="checkbox"/> St Columba Anglican School Council <input type="checkbox"/> St Columba Anglican School Foundation Council

2. PROFESSIONAL QUALIFICATIONS AND EXPERIENCE (Please provide a brief summary below AND attach your resume)	
Nominate Referee (Name)	Telephone



3. DETAILS OF CHURCH INVOLVEMENT (If applicable, please provide a brief summary below including name of attending church & additional involvement)

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Nominate Referee (Name)		Telephone	
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4. CONSENT DECLARATION

I consent to being re/appointed as a Member of the Governing Body and, if re/appointed, I accept the obligations and duties of a Member of the Governing Body.

I have read and declare my support for:

the Institution's [constitution](#) and documents which set out the aims and objectives of the Institution, as set out in Section 6.

the Anglican Diocese of Grafton – [Schools Ethos Statement](#).

Name		Signature		Date	
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Section 2: to be completed by the Chair and Secretary of the Governing Body

5. GOVERNING BODY RESOLUTION AND REASON FOR APPOINTMENT

At a duly constituted meeting of *(insert Governing Body)* _____ held on *(insert date)* _____, *(insert candidate name)* _____ was nominated pursuant to Clause _____ of the Institution's Constitution.

Nomination Type	<input type="checkbox"/> Reappointment of an existing member <input type="checkbox"/> 2 nd Term <input type="checkbox"/> 3 rd and final term <input type="checkbox"/> To fill a vacancy caused by the recent or imminent retirement or resignation of a member, namely _____ <input type="checkbox"/> An additional appointment to increase the number of members to satisfy the constitutional number requirement
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6. GOVERNING BODY OFFICE BEARERS' DECLARATION

We declare that:

- (a) *the Institution has provided the following documents to the candidate before accepting their consent to be nominated:*
- (i) *the Institution's Constitution;*
 - (ii) *(insert document names)* _____ *setting out the Institution's aims and objectives;*
 - (iii) *Anglican Diocese of Grafton – Schools Ethos Statement*
- (b) *having made proper enquiry and had appropriate discussion with the candidate, we are satisfied that:*
- (i) *the candidate is a fit and proper person to be a member of the Governing Body;*
 - (ii) *the candidate is aware of the obligations and duties of a member of the Governing Body;*
 - (iii) *the candidate is aware of and supports the aims and objectives of the Institution and the Anglican Diocese of Grafton – Schools Ethos Statement;*
 - (iv) *if the candidate is appointed to the Governing Body, the requirements of the Constitution as to the composition of the Governing Body will be satisfied and the requirements for skills and expertise to enable the Governing Body to discharge its functions effectively will be enhanced.*
- (c) *If appointed, the candidate is willing to sign a **responsible persons declaration**.*

Name of Governing Body Chair		Signature		Date	
Name of Governing Body Secretary		Signature		Date	

Please submit completed form to: schools@graftondiocese.org.au