



ROLE DESCRIPTION MISSION SUPPORT OFFICER

The Bishop delegates the following responsibilities to two Mission Support Officers (one North and one South):

1. Assisting the Regional Archdeacon to facilitate the Region's engagement with the new structure of the Diocese by:
 - 1.1 ensuring that clear lines of communication are maintained between the Bishop, the Diocesan Archdeacon, Regional Archdeacons and Ministry Units.
 - 1.2 ensuring that Ministry Unit and Regional discussion, response and engagement occurs.
2. Co-ordinating and companioning the Ministry Units within their Region to encourage Mission by:
 - 2.1 assisting the Regional Archdeacon in providing pastoral support for Clergy.
 - 2.2 encouraging team ministry and collegiality amongst the clergy and lay people of the Ministry Units in their region.
 - 2.3 assisting the exchange of ministry resources and ideas.
3. Supporting the work of Diocesan Officers in the provision of specialist support for Ministry Units by:
 - 3.1 maintaining links with the other MSO, and persons holding similar responsibilities in other Dioceses.
 - 3.2 supporting the work of the MDO and Registrar as required.
 - 3.3 reporting to the Regional Archdeacon on matters of interest and concern.
 - 3.4 supporting Ministry Units to live into the Diocesan Restructure, where able.

These responsibilities will be met by:

- a) Assisting the Regional Archdeacon in convening meetings of the Archdeaconry, ensuring that the Bishop, MDO and Registrar have the opportunity to attend such a meeting annually.
- b) Assisting the Regional Archdeacon in providing a first line of response to Ministry issues that arise.
- c) Participating in regular Senior Clergy Team meetings for the purpose of mutual support, accountability, strategic planning and professional development.

Regional Archdeacons and Mission Support Officers work together in support of one another's ministry.