



# Anglican Diocese of Grafton Registry Update

Edition 19 – December 2020

**For distribution to any office bearer within the Anglican Diocese of Grafton including its parishes and organisations.**

This is the second edition of the Registry Update for 2020 and as usual it contains important information on a variety of topics. These Registry Updates are not only important for reading at the time of receiving but also worthwhile for putting aside for future reference. If you are looking for any of the previous copies, you can find them on the Diocese's website at <https://www.graftondiocese.org.au/documents/registry-update/>

This Registry Update has been widely distributed by email but if you believe that someone has been missed who should also be receiving the Registry Update, please feel free to share your copy with them and advise [admin@graftondiocese.org.au](mailto:admin@graftondiocese.org.au) of the update to the distribution list.

The information contained in this Registry Update is not confidential or private, so please feel free to share it with others who would benefit from knowing.

## CLERGY STIPENDS, SUPERANNUATION and LONG SERVICE LEAVE

### New Stipend levels

At its meeting of 8 October 2015, Bishop-in-Council resolved that the Australian Bureau of Statistics' Wage Price Index (WPI) will be the basis on which the clergy stipend is revised each year. As the WPI over the applicable 12 month period up to September 2020 was 1.4%, the following schedule of clergy stipends will be effective from **1 January 2021**.

Clergy role	Current annual stipend	Current monthly stipend	New annual stipend from 1 January 2021	New monthly stipend from 1 January 2021
Rector <sup>1</sup>	\$67,487.90	\$5,624.00	\$68,432.70	\$5,702.73
Priest Associate <sup>2</sup>	\$66,821.50	\$5,568.46	\$67,757.00	\$5,646.42
Assistant Priest <sup>3</sup> or Deacon <sup>4</sup>	\$63,823.70	\$5,318.64	\$64,717.20	\$5,433.10

(Notes: <sup>1</sup> includes Priests-in-Charge and Locums; <sup>2</sup> typically a senior priest in a challenging role; <sup>3</sup> typically a priest in a curacy or training stage; <sup>4</sup> Stipendiary deacons only)

### Superannuation

The rate of superannuation for clergy will remain at 10.5% of the stipend. (Superannuation will not be applied to the payment of allowances.)

It is expected that the rate of the Superannuation Guarantee will increase by 0.5% on 1 July 2021. If that increase is applied, the rate of superannuation for clergy will simultaneously increase to 11.0%.

### Long Service Leave

The Anglican Church of Australia Long Service Leave Fund has advised that the annual rate of contribution for a full-time participant in the fund will remain at \$1,596.00 effective from 1 January 2021.

### Future changes to Stipend

As mentioned above, the Wage Price Index (WPI) statistic provided by the Australian Bureau of Statistics will guide future increases in clergy stipend. The stipend will change on 1 January of each year depending on the annual change in the WPI reported in the previous September Quarter. The September Quarter statistic is usually published in mid-November of each year.

## PAYROLL PROCESSING – DECEMBER and JANUARY

With the holiday season fast approaching the Registry finance team have been planning their requirements for the timely processing of December and January payrolls. In order to ensure no disruption to normal payment times, we are requesting that forms for all planned annual leave to be taken in the months of December and January be submitted to payroll by no later than Monday 7 December.

Please note that annual leave forms should be submitted through the normal process therefore there is no change to the standard process for submitting leave forms. As the Diocese will be closed up until 11 January 2021, receiving annual leave forms for both December and January by 7 December will ensure timely completion of all payroll processes and disbursement to all clergy/employee accounts by 15 January.

If you require any further clarification, please contact Darrin Johnstone or Adam Giordano.

## STAFF CHANGES

The Registry welcomes two new members of staff.

**Angela Mula** joined the Registry team in late September as Executive Support Officer. Her role includes support of the Grafton Anglican Schools Commission as well as supporting the good governance of the Diocese. If you need to contact Angela, phone 02 6642 4122 (Option 5) or email [eso@graftondiocese.org.au](mailto:eso@graftondiocese.org.au)

**Adam Giordano** has recently commenced as Finance and Information Systems Manager. Adam's role includes the responsibilities of the previous Diocesan Accountant role with added responsibility for managing system improvements. Adam can be contacted on 02 6642 4122 (Option 4) or [accountant@graftondiocese.org.au](mailto:accountant@graftondiocese.org.au) however, as normal,

- Payroll enquiries should be directed to Darrin Johnstone 02 6642 4122 (Option 3) [payroll@graftondiocese.org.au](mailto:payroll@graftondiocese.org.au)
- Questions about invoices should be directed to Jenny Brock 02 6642 4122 (Option 4) [debtors@graftondiocese.org.au](mailto:debtors@graftondiocese.org.au)
- Insurance questions and claims should be directed to Jenny Brock 02 6642 4122 (Option 4) [insurance@graftondiocese.org.au](mailto:insurance@graftondiocese.org.au)

## RENEWAL OF INSURANCE

As reported by email on 2 November 2020, the Diocese with the assistance of its insurance broker, Arthur J Gallagher & Co, has placed insurance for all Diocesan entities. This insurance runs from 1 November 2020 through to 31 October 2021.

All Diocesan entities will receive their invoices this week for payment within 7 days. Parishes that require payment by instalment should promptly contact Adam Giordano, Finance and Information Systems Manager to discuss.

## PROPERTY INSURANCE EXCESS

A major part of the insurance for the Diocese is its property related insurance, known as Industrial Special Risk insurance or ISR insurance.

For several decades the most affordable way of purchasing this insurance is with a substantial excess and for the Diocese to operate a fund (Aggregate Deductible) to reduce the effect of the excess on each Diocesan entity.

Last year, the property excess for non-school properties was \$75,000 however the Aggregate Deductible fund reduced the impact of that excess by funding from \$5,000 to \$75,000 of each property claim. The entity needed to find the first \$5,000 for each insurance claim.

This year, the property excess for non-school properties is down to \$30,000 and the Bishop-in-Council has approved the Aggregate Deductible fund to reduce the impact of property insurance claims by funding from \$2,000 to \$30,000 of each eligible property claim. The ISR insurance will cover costs above \$30,000. The entity (e.g. parish) needs to find only the first \$2,000 of each insurance claim.

## HALL HIRE & INSURANCE

One important change in insurance arrangements is Hall Hirers Liability. Previously, parishes could on-sell insurance to individuals and groups hiring the church hall or other spaces. That option is now not available so all external hirers will need to hold or obtain their own Public Liability cover.

A new procedure MUP-006 Parish Facility Hire has been approved by Bishop-in-Council and is available in the Policies and Procedures area of the Diocesan website. Parish officers should familiarise themselves with this new procedure and use the associated forms for the hiring of parish halls and other facilities.

## IMPORTANT DATES

### Bishop-in-Council

4 February 2021

25 March 2021

6 May 2021

24 June 2021

16 September 2021

2 December 2021

### Corporate Trustees

17 December 2020

25 February 2021

20 May 2021

26 August 2021

21 October 2021

11 November 2021

### Buildings and Property Committee

10 February 2021

21 April 2021

30 June 2021

1 September 2021

3 November 2021

If you have any submission to a meeting of Bishop-in-Council, the Corporate Trustees or the Buildings and Property Committee, please provide these to the Registrar at least 10 days prior to a meeting to ensure that your submission can be included in the business of that meeting.

#### Synod

2020 has shown us that it is difficult to plan larger events with confidence, however it is planned to hold the 2021 Synod of the Diocese of Grafton on 6, 7 and 8 August in Grafton.

#### Registry Christmas Closure

The Bishop's Registry will close on the afternoon of Wednesday 23 December for the Christmas-New Year period and re-open at 9am Monday 11 January 2020. The Registrar will be on leave from the close of business on Tuesday 22 December and next available when the Registry re-opens.

AFGD will be providing a part-time operation during that period with the exception of weekends and Public Holidays.

Yours in Christ's service,

A handwritten signature in black ink, appearing to read 'Chris Nelson', with a long horizontal flourish extending to the right.

**Chris Nelson**  
**Registrar/General Manager**  
**Anglican Diocese of Grafton**