



To be the trusted financial services provider of the Diocese of Grafton,  
enabling ministry growth.

**Minutes**  
**Tuesday 10 July 2018**

**1. Opening Prayer** - Meeting opened at 8.59am with prayers by Mr Gary Boyd

**2. Attendees:** Mr David Ford (Chair), Mr Phil Crandon, Mr Gary Boyd, Mr John Adlington,  
Mr Ted Clarke  
Non-members: Mr Chris Nelson, Annette Dent (for part of item 6.a. and  
for items 7.a.i. and 7.a.ii.)

**Apologies:** Archdeacon Gail Hagon (Administrator).

**3. Conflict of Interest Declarations**

The current standing register of interests as follows was noted:

- Chris Nelson - involved on various Diocesan boards and committees
- David Ford – Chair of Bishop Druitt College Council
- Ted Clarke – Agreement with Clarence Valley Anglican School

No update was required.

**4. Confirmation of Minutes**

*That the minutes of the meeting of 17 May 2018 be accepted as true and correct.*

**Moved:** Mr Gary Boyd

**Seconded:** Mr John Adlington

CARRIED

**5. Call for additional Agenda items and close of Agenda**

No further agenda items were requested.

**6. Financial and Performance Reports**

**a. Finance reports**

Balance Sheet and Profit & Loss reports for YTD 31 May 2018 and YTD 30 June 2018 and a  
Dashboard report (YTD 30 June 2018) were considered.

**b. Service Agreement Report from Blaine Fitzgerald**

A report from Mr Blaine Fitzgerald regarding activities under his service agreement was considered.

*That the AFGD Board accepts the financial and service agreement reports as presented.*

**Moved:** Mr David Ford

**Seconded:** Mr Philip Crandon

CARRIED

**c. Audit Management Letter**

A copy of management responses to TNR's audit management letter for the Y/E 31 December 2017  
audit was considered.

*That the Registrar is requested to contact the Diocesan Financial Advisory Task Force to obtain  
information on the basis of the Capital Adequacy calculation and to seek information on the capital*

*adequacy of AFGD compared with other Anglican development investment funds.*

**Moved:** Mr Philip Crandon

**Seconded:** Mr John Adlington

CARRIED

*That the AFGD Board endorses the recommendation of an upgraded Risk Management Framework but defers consideration of the design of such until key strategic decisions are clearer.*

**Moved:** Mr David Ford

**Seconded:** Mr Gary Boyd

CARRIED

The Board requested that action items arising from the audit management letter be included in the agenda and business papers for future meetings of the Board.

## **7. Matters for Discussion and or Decision:**

### **a. i. Progress on exit from retail non-associate accounts**

Ms Annette Dent provided data on the progress of the exit of retail non-associate accounts as of 10 July 2018 updating the report provided in the meeting papers. Approximately \$3.87M of funds have been returned to account holders with up to \$2.18M of funds still to be returned. Ms Dent reported that progress was on track for compliance with the 30 September 2018 deadline and that cashflow projects show that the further \$2.18M can be handled without early termination of any investments.

### **a. ii. Inactive accounts**

Ms Annette Dent provided data on the number and value of inactive accounts as of 10 July 2018 updating the report provided in the meeting papers. 49 accounts totaling \$3.75K are considered inactive. Some progress has been made on contacting account holders. Accounts inactive at 30 September 2018 will be consolidated into a special account.

### **a. iii. ASIC**

The Board noted the correspondence with Emil Ford Lawyers and ASIC concerning remedy of a breach by 30 September 2018.

### **b. Ord Minnett and Socially Responsible Investments**

The Board considered correspondence from Ord Minnett concerning the banking royal commission and possible impact on the SRI status of a number of financial products.

*That the AFGD Board accepts Ord Minnett's advice of 25 June 2018 and will not adjust its SRI investments at this stage.*

**Moved:** Mr David Ford

**Seconded:** Mr Ted Clarke

CARRIED

### **c. Strategic Options**

The Board after discussion of AFGD's strategic options determined to leave this matter in abeyance until after meeting with the Corporate Trustees to discuss the Trustees' views and priorities. The Registrar was requested to seek a time for this discussion during the Trustees' meeting of 16 August 2018.

## **8. Matters for noting and status updates**

### **a. Anglican Development Funds working group**

The Board noted that on 28 June 2018 update from AFSA.

The Board also determined that it will seek Mr Blaine Fitzgerald to represent them at the 23-24 August 2018 meeting.

## **9. Correspondence**

The inward correspondence from The Hon Dr Andrew Leigh MP (21 May 2018) was noted.

## **10. Next Meeting: 23 August 2018**

The next meeting will be a Zoom videoconference.

Further meetings are scheduled for 25 October and 20 December.

## **11. Meeting Close**

The meeting closed at 12.49pm with the saying of prayers by Mr David Ford.

CONFIRMED as a true and correct record of proceedings of Anglican Funds Grafton Diocese Board meeting of 10 July 2018.



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Chair – David Ford