

**GRAFTON DIOCESAN GOVERNANCE ORDINANCE 2008
AMENDING (SYNOD STANDING ORDERS) ORDINANCE 2012**
Ordinance No. 7 of 2012

An Ordinance to amend the Grafton Diocesan Governance Ordinance 2008 relating to the Standing Orders of Synod.

PREAMBLE

WHEREAS presently the Standing Orders of Synod are contained within the First Schedule of the Grafton Diocesan Governance Ordinance 2008 AND WHEREAS it is desirable to have the Ordinance amended THEREFORE the Bishop, Clergy and Laity of the Diocese of Grafton decree and enact as follows:

AMENDMENT 1


1. The First Schedule of the Grafton Diocesan Governance Ordinance is amended by deleting the present First Schedule and substituting in place thereof the Schedule to this Ordinance.
2. This Ordinance may be cited as The Grafton Diocesan Governance Ordinance 2008 Amending (Synod Standing Orders) Ordinance 2012
3. This Ordinance shall come into effect upon receiving the assent of the Bishop.

ASSENT

I hereby certify that the Ordinance as printed is in accordance with the Ordinance as passed.


.....
Chairman of Committees

I certify that this Ordinance was passed by Synod on the 16 day of September, 2012.


.....
Registrar

I assent to this Ordinance.


.....
Bishop.

GRAFTON DIOCESAN GOVERNANCE ORDINANCE 2008
AMENDING (SYNOD STANDING ORDERS) ORDINANCE 2012

SCHEDULE

FIRST SCHEDULE - SYNOD STANDING ORDERS

PART A - SYNOD MEETINGS

- 1 *Notice of Meeting of Synod***
- 1.1 When the Bishop convenes a session of the Synod the Registrar shall cause to be forwarded to each member of the Synod not less than 14 days before the first sitting-day of the session
- (a) notice of the time and place fixed for the sitting;
 - (b) a copy of the agenda for the first sitting-day of the session;
 - (c) a copy of each of the reports and accounts required by these Standing Orders, by Ordinance or by resolution of the Synod to be laid before the Synod that are then available;
 - (d) a copy of any other report that has been furnished to the Registrar for laying before Synod; and
 - (e) a copy of each Bill included on the agenda.
- 2 *Hours of Meeting***
- 2.1 Unless the Synod otherwise orders, on a day other than the first day of a session the Synod shall meet at 9am.
- 2.2 If before the expiration of half an hour after the time fixed for a sitting there is not a quorum present, the President shall adjourn the Synod to the next day of sitting and if, on that day, there is not a quorum present before the expiration of half an hour after the time fixed for the sitting the President shall adjourn the Synod sine die.
- 3 *Quorum***
- 3.1 The President, ten clerical members and twenty lay members shall form a quorum of the Synod.
- 3.2 If it appears, as a result of a division or of a count of the Synod had at the request of a member, that there is not a quorum present, the President shall adjourn the Synod for thirty minutes and again seek a quorum, if no

quorum is then present the President shall adjourn the Synod until the next day of sitting.

- 3.3 The President may, if the President thinks that there is likely to be a quorum of members present within a reasonable time, refrain from adjourning the Synod under the last rule for a period fixed by the President and if, within the period so fixed, a quorum be not present, the President shall adjourn the Synod under the last rule.

4 *Suspension of Sittings*

- 4.1 At its first sitting the Synod shall determine on motion without notice the hours at which each sitting will be suspended.
- 4.2 The President may, without motion being made suspend a sitting of the Synod for a period of 15 minutes during a morning, afternoon or evening sitting.

5 *Meetings of Synod*

- 5.1 The members of the Synod shall meet in one chamber.
- 5.2 A meeting of the Synod is, subject to the next succeeding sub-clause, open to the public.
- 5.3 The President shall, at any time, upon request by five members, close the proceedings to the public.
- 5.4 Where the public have been ordered to withdraw, they shall be re-admitted when the motion or Ordinance before the Synod at the time when they were ordered to withdraw has been disposed of or adjourned.

6 *Officers of the Synod*

- 6.1 The Officers of the Synod are -
- (a) the Chair of Committees, and a Deputy Chair of Committees;
 - (b) the Clerk of Committees and
 - (c) two Synod Secretaries, one of whom shall be a clerical member of Synod and the other a lay member of Synod.
- 6.2 The Officers shall be elected at the first meeting of Synod.
- 6.3 An Officer holds office, unless the officer resigns office by notice in writing to the President, or ceases to be a member of the Synod, until the commencement of the first sitting of the next Synod.

6.4 Where an Officer resigns or ceases to be a member of the Synod, the Synod shall, at the commencement of its next sitting, elect a member to fill the vacancy.

7 *Duties of the Secretaries*

7.1 It is the duty of the Secretaries to take minutes of the proceedings of the Synod, except when in Committee of the Whole, to record all Ordinances and Motions passed by the Synod and all reports and other papers laid on the table of the Synod and to prepare the Notice Paper for each sitting other than the first day of a session of the Synod.

8 *Duties of the Registrar*

8.1 The Registrar has the custody of the books, papers, minutes and records of the Synod.

9 *Members – Dress and Record of Attendance*

9.1 A clerical member shall wear clerical attire. A lay person shall wear appropriate attire.

9.2 A member present at a session of the Synod shall record the member's attendance in a manner approved by Synod.

9.3 If the member's name is not recorded this shall be prima facie evidence that the member was absent from Synod for the whole of that session.

9.4 The President may require lay representatives to sign any declarations that may be required under the Constitution of the Church in New South Wales before participating in the business of Synod.

10 *Acting President*

10.1 The President may, at any time, without motion being made, request a member of Synod to take the chair as Acting President of the Synod during the President's temporary absence from the sitting.

10.2 An Acting President has all the powers, and shall exercise all the functions, of the President under these Standing Orders during the absence of the President from the sitting.

11 Minutes

- 11.1 At the first session of each Synod, the Synod shall elect a committee to scrutinise the minutes of each sitting and certify whether or not the minutes are correct.
- 11.2 The Committee shall consist of three members.
- 11.3 A member of the Committee holds office, unless the member resigns the office by notice in writing to the President or ceases to be a member of the Synod, until the first session of the next Synod.
- 11.4 Where a vacancy occurs in the Committee, the Synod shall, at the commencement of its next sitting, elect a member to fill the vacancy.
- 11.5 The President shall, at each sitting of a session of the Synod other than the first sitting of the session, report whether or not the minutes have been duly certified by the Committee to be correct and, where the minutes have been so certified to be correct, they shall be taken to have been confirmed by the Synod.
- 11.6 The minutes of the Synod's last sitting shall be certified by the Minutes Committee which shall forward its certification to the next meeting of Bishop-in-Council for adoption.

PART B - ORDER OF BUSINESS

12 Order of Business for First Sitting Day

- 12.1 The order of business for the first sitting-day of a Synod session is as follows:
 - (a) Prayers;
 - (b) Calling the Roll of Members of Synod;
 - (c) Receiving the apologies;
 - (d) Election of Officers of Synod (if necessary);
 - (e) Election of the Members of the Minutes Committee (if necessary);
 - (f) Election of the Elections and Qualifications Committee (if necessary);
 - (g) The President's Address;
 - (h) Reports and Accounts required by these Standing Orders, by Ordinance or by a resolution of Synod to be laid before Synod to be laid on the table;

- (i) Petitions;
- (j) Notices of Questions;
- (k) Notices of Motion;
- (l) Formal Motions;
- (m) Adoption of the audited annual Financial Statements of Bishop-in-Council, The Corporate Trustees and Grafton Diocese Investment Fund
- (n) Consideration of the Diocesan Budget;
- (o) Motions relating to the reports and annual Financial Statements laid on the table;
- (p) Introduction of Bills having the approval of Bishop-in-Council to be introduced;
- (q) Introduction of other Bills;
- (r) Motions;
- (s) Such other Business as the President or Synod may by Motion determine.

12.2 During the first sitting-day of any session in which elections are to be held Synod shall determine on motion without notice the time at which nominations shall open and close and the time(s) at which voting shall take place.

12.3 At the first session of each Synod, the Synod shall elect a committee of five members of Synod to form an Elections and Qualifications Committee. Any petition concerning a disputed election signed by a candidate or by three qualified electors present at such election shall be referred to the Committee. The Committee, having a quorum of three, shall consider the dispute and report its findings to Synod and Synod shall thereupon determine the dispute.

13 Order of Business for Subsequent Days

13.1 Subject to the next succeeding sub-clause, orders of the day and motions, respectively, shall be listed in the order of business for the second or a subsequent day of a session in such order as the President, or Acting President, and the Secretaries consider most convenient.

- 13.2 Where the Synod has directed that an Order of the Day or Motion be taken at a particular time or following a specified matter, the order or motion shall be listed on the Order of Business accordingly.

14 Reports and Accounts to be laid before Synod

- 14.1 The following reports and accounts shall be laid before Synod during each ordinary annual session of the Synod:

- (a) a report of the work of Bishop-in-Council since the last ordinary session of Synod;
- (b) a report of Bishop-in-Council concerning its exercise since the last ordinary annual session of Synod of any powers of management conferred on it by Section 24 of the *Anglican Church of Australia Trust Property Act 1917*;
- (c) a report of the work of The Corporate Trustees since their last report to Synod;
- (d) the Financial Accounts of each fund under the control of Synod, Bishop-in-Council or The Corporate Trustee; and
- (e) reports on the work of such of the Ministry Units, bodies, entities and committees of the Diocese as the Bishop or Synod by Ordinance determines.

- 14.2 Bishop-in-Council shall cause copies of the reports and accounts referred to in the last preceding sub-rule and of any other report furnished to the Registrar for laying before the Synod to be prepared for forwarding to each member of Synod and where appropriate included in the Diocesan Year Book.

15 Notices of Motion

- 15.1 A notice of motion, including a notice of motion for leave to introduce a Bill, shall not be included on the agenda for the first day of a session unless the notice is received by the Registrar not less than 21 days before the first sitting day of the session.

- 15.2 Motions for which less than 21 days notice before the first sitting day of a session have been given shall not be included on the agenda unless:

- (a) Upon notices of motion being called for by the President the mover reads the proposed motion and gives reasons why the motion should be placed on the agenda; and

(b) Synod on motion without notice immediately resolves that such proposed motion should be placed on the agenda.

- 15.3 Notices of motion given on the last day of a session shall be dealt with as if they were included on the agenda for that day.
- 15.4 A notice of motion shall be supplied to the Synod Secretaries, be in writing and be signed by the mover.

16 *Formal Motions*

Before the Orders of the Day or motions are proceeded with the President at each sitting shall read over all the motions on the business paper. Any motion read may be taken as a formal motion unless objection be taken thereto by the word "object" being called by any member other than the mover of the motion, and such motion on being declared formal shall be forthwith put from the chair without debate.

17 *Notice of Bills for Ordinances*

A motion for leave to introduce a Bill shall not be moved during a session unless a copy of the Bill is received by the Registrar not less than 21 days before the first sitting.

PART C - PETITIONS

18 *Form of Petitions*

- 18.1 A petition shall be written and legible.
- 18.2 A petition shall contain a succinct statement of its purpose and conclude with a prayer (a succinct statement of the action or prohibition sought).
- 18.3 A petition shall be signed by at least one person on the sheet on which the petition is inscribed.
- 18.4 A petition shall be signed by the persons, with their own hands, whose names are appended to it on the petition or on a sheet containing the prayer.
- 18.5 A petition shall not have attached to it, or be accompanied by, a letter or any other document.

19 *Petition to be Respectful*

A petition shall not be received if, in the opinion of the President it is not respectful, decorous and temperate in its language.

20 Presentation

- 20.1 The members presenting a petition shall be acquainted with its contents and sign their names at the top thereof before presenting it.
- 20.2 Upon presenting a petition, the member -
- (a) shall state from whom it comes, its material allegations and its prayer(s) and
 - (b) may require it to be read by one of the Synod Secretaries.

21 Motion to Receive the Petition

- 21.1 Upon the presentation of a petition, the member presenting it shall move, without notice, that the petition be received.
- 21.2 No other motion relating to the petition may be moved without notice.

PART D - ELECTIONS

22 Application

Unless the Synod otherwise orders, this clause does not apply to the election of officers of the Synod.

23 Notice of Elections

The Registrar shall cause notice of each election due to be held at a Synod session to be given to each member of the Synod with the agenda for the first sitting-day of the session.

24 Nominations

- 24.1 Any two or more members of Synod may, by writing under their hands, nominate a person or persons not exceeding the number of persons required to be elected, being a person or persons duly qualified to be elected to the office, for election.
- 24.2 A nomination -
- (a) shall have, in respect of the person or each person nominated for the election, the consent of the person nominated for the election written on it and signed by the nominee or bear a certificate, signed by one of the nominators, certifying that the person has consented to be nominated for the election; and

- (b) shall be delivered to a Synod Secretary not later than the time Synod has determined for the close of nominations.
- 24.3 If the number of persons nominated is not sufficient to fill the vacancies, the President may extend the time for nominations and call for further nominations.
- 24.4 If the number of persons nominated is not greater than the number to be elected, the President shall declare the persons nominated to be elected but, in any other case, the Synod Secretaries shall conduct a ballot.
- 24.5 If a vacancy is not filled at Synod Bishop-in-Council is hereby empowered to fill the vacancy by appropriate nomination or election process.

25 *Voting*

25.1 Where a ballot is to be held -

- (a) the Synod shall, by resolution, appoint persons, who need not be members of the Synod, to be scrutineers;
- (b) the Synod Secretaries shall notify the names of the persons nominated to the members of Synod;
- (c) voting shall take place at times determined by Synod;
- (d) the Synod Secretaries shall cause ballot papers to be issued to the persons entitled to vote and record the persons to whom they are issued;
- (e) a voter to whom a ballot paper for an election is issued is not entitled to receive another ballot paper for the election unless the person surrenders to a Secretary the ballot paper first issued; and
- (f) a voter shall vote by marking a cross on the ballot paper opposite to the name of each person for whom the voter desires to vote and depositing the ballot paper in a locked box provided for receiving ballot papers. A voter may place no more crosses on the ballot paper than there are positions to be filled.

26 *Counting of Votes*

26.1 The scrutineers shall, after the close of the poll, remove the ballot papers from the locked box in which they were placed and scrutinise each ballot paper.

- 26.2 The scrutineers shall reject as informal a ballot paper that
- (a) does not appear to have been duly issued; or
 - (b) records votes for a greater number of persons than the number required to be elected; or
 - (c) is not marked in accordance with this part.
- 26.3 The scrutineers shall count the number of votes duly cast for each candidate and report the result of the ballot to the President.
- 26.4 If two or more candidates receive the same number of votes but there are vacancies for some only of those candidates a new ballot to fill those vacancies shall be held among the candidates who received that equal number of votes.
- 26.5 The President shall report at a convenient time the result of a completed ballot(s) to the Synod.

PART E - RULES OF DEBATE

27 *Members to Stand*

A member shall stand when speaking, and address the President and Members of Synod.

28 *President's Privileges*

28.1 The President may take part in debate without leaving the chair.

28.2 When the President rises, a member speaking shall resume the member's seat and all members other than the President shall remain seated until the President is seated.

29 *Questions of Order*

29.1 A question of order shall be determined by the President whose determination is final unless altered by a vote of the Synod upon a motion moved without notice forthwith after the determination.

29.2 A member may speak to a point of order.

30 Length of Speeches

30.1 Unless the Synod otherwise orders, the following time limits apply to speeches in the Synod -

- (a) Motion other than motion to adopt a report or a procedural motion-

Person	Time (minutes)
Mover	8
Other Speaker	5
Mover in Reply	5

- (b) Motion to adopt a report specified in clause 14 of these Standing Orders -

Person	Time (minutes)
Mover	8
Other Speaker	5
Mover in Reply	5

- (c) Motion to adopt any other report -

Person	Time (minutes)
Mover	5
Other Speaker	3
Mover in Reply	3

- (d) Procedural motion -

Person	Time (minutes)
Any Speaker	3

30.2 The Synod may, on motion put without notice or debate, extend the time allowed to a speaker.

31 Limitation on Debate

31.1 At any time during a debate on a question, but not so as to interrupt a member who is speaking, a member who has not spoken may, without notice, ask the President "Whether in the opinion of the President the question has been sufficiently debated?".

- 31.2 If, upon being asked the question, or at any other time, the President is of the opinion that the question has been sufficiently debated, the President shall so inform the Synod.
- 31.3 Where the President informs the Synod that the question has been sufficiently debated, a member who has not spoken may move, without notice, "that the question be now put".
- 31.4 Upon such a motion being moved and seconded, the President shall put the motion without further debate.
- 31.5 If the motion "that the question be now put" is carried, the President shall afford the mover of the motion to which the question relates an opportunity to reply, or, if the mover does not wish to reply, forthwith put the question to the vote.

32 *Speeches to deal only with the Question under debate*

- 32.1 The President shall call to order any member who, in the opinion of the President, is digressing from the subject matter of the question under discussion or who makes personal reflections on, or imputes improper motives to, another member.
- 32.2 A member shall not interrupt a speaker except to raise a point of order or when expressly permitted to do so by these Standing Orders.

33 *Disorderly Conduct*

- 33.1 If, in the opinion of the President, a member -
- (a) persistently digresses from the subject matter of the question under discussion; or
 - (b) is guilty of disorderly conduct,
- the President shall report the member to the Synod, which may suspend the member for the remainder of the session or a part of the session.
- 33.2 The President shall not report a member to the Synod for disorderly conduct unless the President has afforded the member an opportunity to withdraw any improper remarks made or otherwise apologise for the conduct and the member has refused to do so.

34 *Adjournment of Debate*

Where the debate on a question is adjourned and made an Order of the Day for a future sitting, the Synod may, upon motion made without notice and put without debate, determine that the resumption of the

debate take preference over all or any motions or other Orders of the Day for that sitting.

35 *Right of Reply*

- 35.1 A member shall not speak more than once on the question to which the motion relates, except where, with the permission of the President, the member makes a personal explanation.
- 35.2 Where an amendment has been moved to a question, a member who spoke on the question before the amendment was moved may speak, once only, to the amendment.
- 35.3 A member, not being a member to whom the last preceding sub-clause applies, who speaks after an amendment has been moved to a question may address both the original question and the amendment but is not entitled to speak a second time to the question or the amendment.
- 35.4 The mover of a motion (not being the mover of an amendment to a motion), may, speak a second time in reply.
- 35.5 When the mover of a motion has spoken in reply, the question shall be put without further debate.

36 *Motions to be seconded*

- 36.1 A motion shall not be discussed or entered in the minutes unless it is seconded.
- 36.2 A member may second a motion pro forma and shall not be considered to have spoken on the question by doing so.
- 36.3 When a motion has been moved and, if required to be seconded, has also been seconded, the President shall propose to the Synod the question "That the motion be agreed to" but any member may, before the close of the debate, move an amendment to the motion.

37 *Notice to be given of Motion*

Except with the leave of Synod, or as otherwise provided in these Standing Orders, a motion shall not be moved unless Notice of the motion was duly given before the commencement of the session or on a previous day of sitting.

38 *Order of Motions*

- 38.1 Unless the Synod otherwise orders, motions shall be taken on a sitting day in the order in which they are listed on the agenda for the day.
- 38.2 If a motion is not moved, or is not postponed by leave of the Synod, when it is due to be moved, the motion shall be deemed to have lapsed.

39 Questions

The President shall at least once a day ask if there are any Notices of Motion or Petitions for presentation or questions. The President shall answer any questions asked at a later hour of the sitting.

40 Amendments

- 40.1 An amendment shall not be put unless it is seconded and a written copy of the amendment handed to a Synod Secretary.
- 40.2 Subject to the next succeeding clause, an amendment shall be in one of the following forms:
- (a) if the object of the amendment is to substitute a new motion for the motion moved, the amendment shall be "that all words after the word 'that' in the motion be omitted with a view to the insertion of the following words in their stead ...";
 - (b) if the object of the amendment is to alter the motion by omitting certain words only and inserting other words in their stead - the amendment shall be "that the word (or words).... be omitted with a view to inserting the following word (or words) in its (or their) stead...";
 - (c) if the object of the amendment is to alter the motion by omitting certain words only - the amendment shall be "that the words be omitted"; and
 - (d) if the object of the amendment is to alter the motion by inserting or adding certain words to it - the amendment shall be "that the words be inserted after the word (or added at the end)".
- 40.3 Where an amendment is moved and seconded, the question to be proposed by the President is -
- (a) if the amendment is that certain words be omitted with a view to the insertion of other words in their stead - first, that

the words proposed to be omitted be omitted, and if that question is agreed to by the Synod, secondly that the words proposed to be inserted be inserted; or

- (b) in any other case - that the words proposed to be omitted be omitted or that the words proposed to be inserted (or added) be inserted (or added) as the case requires.

- 40.4 Where a question that certain words be omitted is negatived, a further motion proposing the omission of those words or any of them is out of order.
- 40.5 Where a question that certain words be inserted or added is negatived, a motion may be moved for the insertion or addition of other words.
- 40.6 An amendment to a motion shall be disposed of before another amendment to the motion is moved.
- 40.7 An amendment may be moved to a proposed amendment as if the proposed amendment were an original motion.

41 *Certain Amendments Not in Order*

41.1 An amendment shall not be moved to a motion:

- (a) if it is not relevant to the subject matter of the motion; or
- (b) if it would result in the motion as proposed to be amended being the opposite of the motion.

42 *Closure of Debate without Decision*

- 42.1 When it is desired to avoid or postpone a decision on a motion a member may move, without notice, "that the Synod proceed to the next item of business".
- 42.2 When moved, that motion shall be put without debate, and if agreed to, the Synod shall proceed forthwith to the next item of business.

43 *Motions, how resolved*

- 43.1 Subject to the next succeeding sub-clause, a question shall be resolved on the voices or by show of hands according to whether in the President's opinion, there is a majority voting "aye" or "no".
- 43.2 If ten or more members so require, a division shall be held on a question and the question shall be decided according to the result of the division.
- 43.3 If a division is to be held -

- (a) the President shall put the question and, after a lapse of two minutes, shall direct the "Ayes" to move to the right and the "Noes" to the left of the chair.
- (b) the President shall appoint tellers for each side;
- (c) the tellers shall count the votes for each side and report the count to the President; and
- (d) the President shall declare the result of the division, including the numbers voting for and against the question collectively.
- (e) If five or more members require a vote by orders or houses, a show of hands or a division of first only the lay members and then only the clergy members (other than the Bishop) of the Synod as described in sub-clauses (a), (b) and (c) above shall be conducted with the count for each House being reported to the President.

43.4 Where a vote by Houses is taken, the question shall not be taken to be resolved in the affirmative unless a majority of the members voting in each House vote in favour of the question.

44 Divisions

44.1 Where a division is to be held -

- (a) a member may not leave the chamber after the President had directed members to divide;
- (b) a member may enter the chamber within two minutes of the President putting the question and advising of the division; and
- (c) after the President has appointed the tellers, a member other than a teller is not entitled to change the member's place from one side of the chair to the other side.

45 Withdrawal of Motion

A motion may, with the leave of the Synod, be withdrawn by the mover.

46 Motion previously Dealt With

A matter that has been dealt with by the Synod at a session shall not be the subject of a further motion during that session.

47 *Adjournment*

A motion to adjourn the debate on a motion or to adjourn the Synod may be moved at any time without notice but not so as to interrupt a member who is speaking.

48 *President (Bishop) May Not Vote*

The President may not vote on any question before the Synod.

49 *Suspension of Standing Order*

49.1 A matter or thing may be done by or in the Synod notwithstanding the provision of a Standing Order if -

- (a) it is done by leave of the Synod without dissentient voice;
or
- (b) the provision of the Standing Order is suspended
 - (i) upon motion moved on notice; or
 - (ii) upon motion moved without notice, there being ten or less members voting against the motion.

50 *Need for Motion Before the Chair*

When no question is before Synod, no member shall be at liberty to speak unless the member intends to conclude by moving a motion and any member rising to move a motion of which notice has not been given shall when called upon by the President forthwith state what motion it is intended to move.

PART F - COMMITTEE OF THE WHOLE

51 *Committee of the Whole*

The Synod shall, upon motion moved without notice, or, as provided by the Standing Orders, without motion, sit as a Committee of the Whole to consider a matter.

52 *Chair and Clerk of Committees*

52.1 When the Synod is sitting as a Committee of the Whole -

- (a) the Chair of Committees (the Chair) shall preside;
- (b) the Chair has a casting but not a deliberative vote; and

- (c) the Clerk of Committees shall keep minutes of the proceedings of the Committee and a record of the matters agreed to by the Committee.

53 *Deputy Chair*

- 53.1 In the case of the absence of the Chair, or by arrangement between the Chair and a Deputy Chair, a Deputy Chair shall act. In the case of absence, inability or unwillingness to act of all the Deputy Chairs, a member whom the Committee shall appoint shall act.
- 53.2 An Acting Chair has all the powers and shall exercise all the functions of the Chair under these Standing Orders, including a casting vote.

54 *Quorum*

- 54.1 The quorum in Committee of the Whole is the same as the quorum of the Synod.
- 54.2 If, while the Synod is sitting as a Committee of the Whole, notice is taken that there is not a quorum present, the Chair shall leave the chair and report that fact to the President.

55 *Motions in Committee*

A motion moved in Committee of the Whole need not be seconded.

56 *Speaking in Committee*

A member may speak more than once on a motion before the Committee of the Whole.

57 *Length of Speeches*

Unless the Committee otherwise orders, a member shall not speak for more than five minutes on any one occasion before the Committee of the Whole.

58 *(Clause Deleted 2012)*

59 *Clauses 27-50 to apply in Committee*

- 59.1 Except to the extent to which they are inconsistent with this Part, clauses 27-50 of these Standing Orders apply to proceedings in Committee of the Whole as if references to the President were read as reference to the Chair and references to Synod were read as references to the Committee.
- 59.2 The Committee may not suspend a member.

PART G - ORDINANCES

60 Leave to Introduce a Bill

A bill for a proposed Ordinance shall not be considered by the Synod unless its introduction has been approved

- (a) by Bishop-in-Council, or
- (b) by resolution of the Synod by way of a motion for leave to introduce a bill for an Ordinance.

61 Consideration by the Synod

- 1) At the time of moving a motion that a bill be approved in principle the mover may seek the leave of the Synod to introduce the bill with amendments to the bill as circulated to each member. If such leave is given the bill as so introduced shall be the bill to be debated.
- 2) When a motion that a bill be approved in principle has been moved and spoken to by the mover and seconded, the President shall ask if any member or members wish to ask the mover or seconder any question or questions to assist members to elucidate the purpose and intended effect of the bill, and any member may then ask any such question which may thereupon be answered by the mover or seconder. Further such questions may be asked and answered until the President announces that the debate shall proceed.
- 3) A person who has asked or answered a question during the period referred to in paragraph (2) shall not, for the purpose of the ensuing debate, be deemed to have spoken on the motion by virtue only of having asked or answered such question.
- 4) After the President shall have announced that the debate shall proceed, the general principle of the bill shall be debated.
- 5) If the motion that the bill be approved in principle be decided in the negative the bill shall lapse.
- 6) When the Synod has agreed to a motion that a bill be approved in principle, the President shall ask if any member wishes to debate the bill in Committee.
- 7) If any member shall answer "Yes" then the Synod shall, without motion being moved, forthwith be deemed to have resolved itself into Committee to consider the bill in detail, unless the Synod resolves that consideration of the bill by the Committee be an order of the day for another time.
- 8) If no member shall answer "Yes", the motion that the bill do now pass may be moved forthwith without notice or may be made an order of the day for another time.
- 9) If a bill is considered in Committee, the Chair may allow the bill to be considered:
 - (a) as a whole;

- (b) clause by clause;
 - (c) by groups of clauses or by groups of clauses and single clauses;
or
 - (d) in a manner which the Chair considers will best facilitate consideration of the amendments of the bill that are to be proposed.
- 10) In Committee if the bill is not taken as a whole:
- (a) the title and short title and the preamble (if any) are postponed until after the clauses have been agreed to; and
 - (b) the question shall be put by the Chair in respect of each clause or each group of clauses, as the case requires, that it be agreed to; and
 - (c) when the clauses have all been agreed to either with or without amendment, the question shall be put, first in respect of the preamble (if any) then in respect of the title and short title, that it be agreed to.
- 11) Upon the Committee completing its consideration of a bill:
- (a) the Synod shall be deemed to be reconvened and the Chair shall report to the President the bill as agreed by the Committee;
 - (b) the President shall, without a motion being moved, put to the Synod the question 'that the report be agreed to': which question shall be open to amendment that the bill, or a specified clause, be recommitted to the Committee to consider an amendment.
- 12) When the question that the report of the Chair be agreed to has been put to and passed by Synod, the motion that the bill do now pass may be moved forthwith without notice or made an order of the day for another time.
- 13) A motion that a bill do now pass shall be open to amendment that the bill, or a specified clause, be recommitted to the Committee to consider an amendment.
- 14) If a bill, or a clause of a bill, is recommitted to the Committee:
- (a) the Synod shall, without a motion being moved, forthwith be deemed to have resolved itself into Committee to consider the proposed amendment;
 - (b) the procedure in Committee shall, as nearly as practicable, be the same as the procedure following the passing of the motion that the bill be approved in principle except that the Committee shall consider only amendments relating to the purpose of its recommitment; and
 - (c) the procedure following completion of the consideration of the bill in Committee shall, as nearly as practicable, be the same as that following completion of consideration of the bill in Committee in the first instance.

62 Bishop's Assent

When the Synod has agreed that a bill do pass, the bill shall be presented to the Bishop to be signified whether or not the Bishop assents to it.