

**GRAFTON DIOCESAN GOVERNANCE ORDINANCE 2008
AMENDING ORDINANCE (DIOCESAN RECORDS) 2017
Ordinance No. 12 of 2017**

An Ordinance to amend the Grafton Diocesan Governance Ordinance 2008 with regard to handling of the records of the Diocese.

PREAMBLE

Whereas the provisions for the handling of the records of the Diocese are contained within Chapter 21 of the Grafton Diocesan Governance Ordinance 2008; and

Whereas it is desirable to have the Ordinance amended;

Therefore the Bishop-in-Council in pursuance of powers provided in clause 48.2 of the Diocesan Governance Ordinance 2008 hereby decrees and enacts as follows:

AMENDMENTS

1. Chapter 21 of the Grafton Diocesan Governance Ordinance 2008 is amended by deleting the present Chapter 21 and substituting in place thereof the Schedule to this Ordinance.

COMMENCEMENT


2. This Ordinance shall come into effect upon receiving the assent of the Bishop.

SHORT TITLE

3. This Ordinance may be cited as the Diocesan Records Amending Ordinance 2017.


ASSENT

We hereby certify that this Ordinance was passed by Bishop-in-Council on the Fourteenth day of September, 2017 and that the Ordinance as printed is in accordance with the Ordinance as passed.


.....
Acting Chair of Committees


.....
Registrar

I assent to this Ordinance.


.....
Bishop


.....
Date

SCHEDULE

CHAPTER 21 – DIOCESAN RECORDS

Ministry and Mission

243.1 The Diocese of Grafton seeks to be a good custodian of the records produced and collected to fulfil its obligations under law and under the Constitution of the Anglican Church of Australia and to provide a history of the development and major activities of the Anglican Church in this region.

Ownership of Records

244.1 The records of the Diocese, its Parishes and organisations are and shall be the property of The Corporate Trustees of the Diocese of Grafton and shall be dealt with in accordance with the provisions of this Ordinance and any regulations approved by Bishop-in-Council.

Delivery of Records

245.1 The disposition of records of the Church shall be in accordance with regulations approved by Bishop-in-Council.

245.2 Any person who has the custody of or possesses any Records of the Church must, on demand from the Registrar, deliver them up to the Registrar in accordance with such demand.

Responsibility of Bishop-in-Council

246.1 Bishop-in-Council shall in accordance with this Ordinance and subject to any general or special direction of the Synod be responsible for the adequate preservation and conservation of the Records acquired by the Records Centre and for the general administration of the Records Centre.

Registrar

247.1 The Registrar shall be responsible for managing the Records Centre under this Ordinance and any Regulations made or Policies adopted by Bishop-in-Council.

247.2 The Registrar shall be responsible for the staffing of the Records Centre, whether paid or voluntary, and shall make appointments and assign duties on such terms and conditions as the Registrar decides within the bounds of the approved budget.

Disposal

248.1 The disposal of any Records of the Church, or of any other Records acquired by the Records Centre, may be done only in accordance with such Regulations as may from time to time be in force pursuant to this Ordinance.

Records Centre Policies

249.1 The Bishop-in-Council may from time to time adopt policies not inconsistent with this Ordinance, providing for all or any of the purposes set out in this Ordinance.

249.2 Policies for access to records shall not be contrary to any law in force from time to time in the State of New South Wales.

249.3 The receipt of records other than records of the Church shall be subject to the approval of Bishop-in-Council and once received any policy direction or action in relation to such records shall not be contrary to any expressed direction given by or on behalf of any person who shall deposit such records except that the right to return the records to the giver or a legitimate successor of the giver shall be reserved.