



# THE ANGLICAN DIOCESE OF GRAFTON

Chris Nelson Registrar

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Tuesday, 7 April 2020

Dear friend of the Anglican Diocese of Grafton,

As you would know, the restrictions imposed in response to the COVID-19 outbreak are putting a strain on many parts of our society and some of that strain is financial with income disappearing and with financial uncertainty. Every family has been impacted.

The churches of the Anglican Diocese of Grafton are not spared from these unusual financial pressures. Parishes need to maintain their paid clergy and other paid workers to meet both new and continuing ministry needs. At this time, we are seeing a blossoming of new forms of on-line ministry and greater efforts to contact members by telephone and other means. However, Parishes are trying to do this when their working funds have dropped suddenly as a result of all gatherings being cancelled and with Op Shops and other parish facilities closed.

This situation has created financial pressures beyond the resources of most Parishes and is putting in jeopardy vital community ministries.

The unprecedented level of government assistance will certainly be a help and is most welcome. The Bishop-in-Council has also waived various Parish contributions to provide its assistance to Parishes. But despite this help, it is expected that more financial assistance is needed for Parishes to see this crisis through.

To help maintain Parish ministry and the jobs of paid churchworkers through this crisis, the Bishop and Bishop-in-Council have opened a special appeal. **The Anglican Diocese of Grafton COVID-19 Support Fund.**

Contributions to this fund will go first to maintaining paid roles of churchworkers across the Diocese, whether located in Parishes, the Registry or special ministries such as chaplaincies.

Secondly, funds will be used to maintain the viability of Parish ministry by ensuring that Parishes can meet their other financial obligations (e.g. utility charges, lease payments).

Finally, when we are on the other side of the COVID-19 emergency, the appeal will be closed, and any remaining funds will be used for Parish support.

## **Can you assist by giving to this appeal to maintain vital Parish ministries?**

Anglican Funds Grafton Diocese will be assisting by being the collection point for the appeal. I have attached to this email a form where you can opt to make either a 'once only' contribution or a regular deduction.

I hope that you are in a position where you can assist the churchworkers and Parishes of the Diocese of Grafton and will be willing to prayerfully consider helping in this way.

Yours in Christ's service

A handwritten signature in black ink, appearing to read "Chris Nelson", with a long horizontal flourish extending to the right.

**Chris Nelson**  
**Registrar**  
**Anglican Diocese of Grafton**



Anglican Diocese of Grafton  
COVID-19 Support Fund



**DIRECT DEBIT REQUEST (DDR)**

Surname \_\_\_\_\_

Given names \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone \_\_\_\_\_

**For COVID-19 Support Fund**

Request and authorize AFGD to process the amount specified below through the Direct Debit system from an account held at the financial institution below subject to the terms and conditions of the Direct Debit Agreement.

**Financial Institution name** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

**Details of account to be debited**

Account name \_\_\_\_\_

BSB number \_\_\_\_ - \_\_\_\_

Account number \_\_\_\_\_

**OR**

Credit Card \_\_\_\_\_

Expiry date \_\_\_\_ - \_\_\_\_

Amount to be debited at any one time \$ \_\_\_\_\_

Date first debit to occur \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Debit to be made:  once only  weekly  fortnightly  monthly

**Acknowledgment and signature of account holder**

By signing this Direct Debit Request, you acknowledge having read this and understand the terms and conditions under which debit arrangements are made between you and AFGD as laid down in this DDR and in your Direct Debit Agreement

SIGNATURE \_\_\_\_\_ date \_\_\_\_\_

## **Direct Debit Agreement**

**Definitions:** '*account*' means the account held at your financial institution from which we are authorized to arrange for funds to be debited. '*debit day*' means the day that payment by you to us is due. '*debit payment*' means a particular transaction where a debit is made. '*Direct Debit Request*' (DDR) means the DDR between you and the AFGD. '*us or we*' means the AFGD. '*you*' means the customer who signed the DDR.

**Debiting your account.** By signing a DDR you have authorized us to arrange for funds to be debited from your account. If the debit day falls on a day that is not a business day, we may direct your financial institution to debit your account on the following business day. You should refer to the DDR and this Agreement for the terms of the arrangement between you and us.

**Changes by us.** We may vary any details of this agreement of a DDR at any time by giving you at least fourteen (14) days written notice.

**Changes by you.** If you wish to stop or defer a debit payment, you must notify us in writing at least 14 days before the next debit day. You may cancel your authority for us to debit your account at any time by giving us 14 days notice in writing before the next debit day.

**Disputes.** If you believe that there has been an error in debiting your account, you should notify us directly on 02 6642 4480 and confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly.

**Confidentiality.** We will keep any information (including your account details) regarding your DDR confidential.

**Your obligation.** It is your responsibility to ensure that there are sufficient funds available in your account to allow a debit payment to be made in accordance with the DDR. If there are insufficient funds in your account to meet debit payment you may a) be charged a fee and/or interest by your financial institution b) also incur fees or charges imposed or incurred by us and c) you must arrange for sufficient funds to be in your account by an agreed time so we can process the debit payment.

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